

Assistant Coaching Personnel Evaluation Report



Coach's Name:

Sport/Activity: Position: Evaluator:

Date Completed:

1.	Works under and follows direction of head coach	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					
2.	Follows rules, regulations and philosophy of program	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					
3.	Assists in distribution and collection of uniforms and equipment	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					
4.	Communicates on a regular basis with head coach	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					
5.	Displays and maintains a professional attitude with staff, athletes, parents and administrators	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					
6.	Attends all required meetings, practices, games and events for the program	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					

Assistant Coaching Personnel Evaluation Report (continued)



7.	Coordinates scheduling and practice time with head coach and athletic office	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					
8.	Is willing to perform duties head coach presents	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					
9.	Sets clear expectations and communicates with athletes, coaches, and parents	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					
10.	Creates positive relationships with student-athletes	<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Basic	<input type="checkbox"/> Proficient	<input type="checkbox"/> Distinguished
Comments:					

Evaluator Comments

Recommendation from Evaluator

Re-Hire Non-Renew

EPED Employee's Signature _____ Date _____ Evaluator's Signature _____ Date _____

Signatures simply imply evaluation has been discussed. Any additional comments should be permanently appended to this form and initiated by coach and evaluator.
Copies to Coach, AD, and Department of Human Resources