

SECTION 001116 - INVITATION TO BID

Project Name: Kirkwood High School (KHS) 2021 Security Office Renovations Project

Bids Close: **June 3, 2021 at 1:00pm CDT**

Bid Place: Bids shall be submitted to the Kirkwood School District, Facilities Department,
Attn: Tricia Horton, Special Projects Manager,
200 Thomas Avenue, Kirkwood MO 63122.

Bids will be opened and read publicly (by Owner's Representative) at the above indicated bid closing time.

Outline of Project:

This project requires interested, qualified Contractors to submit bids to renovate existing interior spaces to become the new Security Office and the relocated Musical Instrument Storage Room. Components of the project include (but are not limited to) interior demolition, carpentry, doors, flooring, painting, HVAC, electrical, and access control improvements. Contractor will be required to provide management, supervision, services, labor, equipment, materials, tools, clerical and administrative support, necessary for a turnkey project in accordance with the requirements, specifications and recommendations of this bid package, product manufacturers, and all code authorities.

Types of Bids:

Award of the bid will be based on lowest and best qualified bid at the owner's discretion.

Obtaining Documents:

Bid documents will be available from the Owner beginning on **May 11, 2021**. Qualified bidders and sub-bidders are encouraged to obtain documents at least 24 hours prior to the scheduled mandatory pre-bid meeting. To obtain the bid documents, download the pdf file from the Kirkwood School District website, www.kirkwoodschoools.org/Domain/80.

Bid Security:

All bids equal to or greater than \$5,000 must be accompanied by a Bidder's Bond executed by the Bidder as Principal and by a Surety Company authorized to do business in Missouri as the Surety; or a company check in a sum equal to five percent (5%) of the total amount of the Bid.

Other Requirements:

Each Bidder who submits a bid shall hold any licenses as required by law. No bids will be read or considered which do not fully comply with the above provisions as to bond and licenses, and any deficient bid submitted will be resealed and returned to the Bidder immediately.

Pre-bid Meeting:

Bidders are required to attend a **mandatory pre-bid meeting on Wednesday, May 12, 2021 at 3:15 pm** at the Kirkwood High School Main Office; 801 West Essex Ave.; Kirkwood, MO 63122. Immediately following the meeting, a guided tour and inspection of the site will be conducted.

The Owner reserves the right to conduct additional pre-bid meetings, if necessary, to fulfill the bidding requirements of the Board of Education and State of Missouri for competitive bidding. In addition, the Owner reserves the right to hold all bids for a period of sixty (60) days after the date fixed for the openings of bids, to reject any and all Bids and waive any formalities or irregularities.

The Owner:

Kirkwood School District (District Main Offices), 11289 Manchester Road, Kirkwood, MO 63122.
Facilities Department, 200 Thomas Avenue, Kirkwood, MO 63122.
Questions should be directed to the Facilities Department, 314-213-6185:
Tricia Horton, Special Projects Manager or Russ Leary, Director of Facilities