

PTO Committee Chair Meeting

August 10, 2021 @ 7pm

Agenda

- President call to order
- Treasury & Budget update
 - Budget Approval
 - Last year we dipped into funds a bit because of less opportunities for fundraising
 - Using 2019 budget as a guide for this year
 - Family Fun Night changed to Family Feast Night and budgeted funds to be raised will be decreased.
 - Reminder for reimbursement information is in google docs on PTO Webpage
- President's report
 - Google drive: Will be sent out to committee heads
 - Things to remember
 - Tax Exempt letter
 - Diana Brockman has moved to a different position in the district. The new contact for PTO will be Shirley Beshel & Dr. Limpert will also help in the beginning.
 - Send information to the PTO president Jaclyn Scroggins, and she will send it along to be disseminated.
- Committee Chair Update
 - New parent: Jean Shaw
 - 130 new students
 - Welcome signs to be delivered in the next week.
 - Welcome breakfast/luncheon on hold for now
 - School Supplies - Kary Mangers, Maggie Potter
 - Supplies will be delivered directly to classrooms
 - Welcome back coffee and decorations: Lindsay Pritchett, Mary Fuemmeler
 - Coffee will be set up over by the soccer fields
 - There will be balloon arches by entrances and a welcome yard sign in front of the school.
 - WE Give: Jill Niemann, Kerry Elmore
 - Will kick off on September 13th
 - Goal of \$17,000
 - Spiritwear - Amy Schawacher, Kate Wilkins
 - Kick off on August 18 -Closes Sept 1st
 - Thinking of possibly having a parade themed t-shirt
 - Items will be delivered by Sept 15th in time for the parade
 - Online only store
 - Info Court - Noel Powers, Carolyn Weiss
 - Info night will take place during Meet the Teacher on the North Playground parking lot.
 - Buzz Book - Susan Von Gontard
 - Room Parent Coordinator - Ellen Reed, Michelle McMahan

- Will ask for help when we have a defined role.
- Greentree parade:
 - Registration is in and confirmed for September 18th
 - Theme - The Westchester Elementary students, faculty, staff and families are heading into the mountains to climb to new heights in the great outdoors. Westchester Elementary originally opened in its doors in 1956. It's KSD's only two-time National Blue Ribbon and Missouri Gold Star School. Additionally, they have been a "Gold Level" Positive Behavior Intervention Supports School for the past ten years. Kirkwood, enjoy the great outdoors because the world is yours to explore.
 - Float - Jaclyn Scroggins
 - Candy - Kim Hayes
 - Costumes/spiritwear
 - Plea to ask for support with float. Possibly ask the Dads group to help out or take over.
- Book Fair/ice cream social
 - Book fair Sept 20-22 - Sarah Menkus
 - Ice cream social Sept 21st - Kristin Von Gerichten, Keisha Seymour
 - Ice cream social will be an outside event. The committee will ask for volunteers in the newsletter through a sign up genius.
- 5th grade Fun day - Marie Ramano, Amy Walters, Kara Conlin
- 5th grade Musical- Stephanie Taylor, Kara Conlin
- Art Liaison - Mary Fulbright
- Bulletin Boards - Suzie Von Gontard, Katie Markway
- Cardinal Night - Tiffany Auer
 - Looking at a night in September
- Chess Club - Jason Brosch
- Cub Scout Rep - Robert Locke
- Cultures night – Need Chair
 - Mrs. Smith & Mrs. Doht Teachers
 - Kirkwood is possibly wanting to create a district-wide culture event. This may remain a school event or change to an event at the district level.
- Dining out: Courtney Tessier, Susan Needler
 - Dates to be determined
- Fall Feast - Stephanie Taylor
 - Change of Family Fun Night to Fall Feast, date TBD, Stephanie Taylor is starting the planning
 - Auction Committee: Carrie Jostes
 - Fall feast will be food trucks on the school grounds. There will be some outdoor games. Looking into the possibility of still having baskets for raffle and sign up parties.
 - There was a suggestion of adding a movie night aspect to the even as well.
- Father/daughter dance - Anne Hinrichs, Stacey Toomay
 - Sunday, Feb 6th at Westborough country club
 - Looking for 1-2 additional volunteers
- Field Day - Kary Ackermann, Juliana Ringwald
 - Date TBA
- Grandparents day - Emily McNulty

- To be determined
 - Mother Son Event - Penni Garcia
 - Possibly May 1st or April 24th
 - Outside at a park with games
 - STEAM night - Brent Znosko, Kristin Siebert
 - November ??
 - Will be asking for volunteers to lead activities
 - Staff Appreciation - Ashely Luther, Katie Markway
 - Trivia Night Ashley Luther
 - Trivia Committee has secured Friday, 2/11/2022 at the Community Center
 - Need volunteers for this committee
 - Teacher Favorite things - Tricia Trombley
 - WE cares - Kary Mangers
 - WE ones – Colleen Filla & Anne Hinrichs
 - Suggested to reach out to KECC and Parents as teachers to inform them of our events
 - Yearbook committee - Cindy Voller, Courtney Tessier, Susan Neelder
- Vice Principal's Update
 - Enrollment:
 - K: 89
 - 1st: 133
 - 2nd: 75
 - 3rd: 86
 - 4th: 98
 - 5th: 89
 - New Staff:
 - Diana Brockman moved to a new position in the district. The new office administrative assistant is Shirley Beshel.
 - Kindergarten: Kristine Burmeister
 - 1st: Caroline Brightman
 - 5th: Kristen Klumb
 - New SSD Paras: Hailey Richter & Missey Wohldman
 - 2 New Kirkwood teacher assistants TBA
 - Mitigation Measures
 - Visitors will only be able to enter office while students are present at this point. Everyone is required to wear a mask. There will be barriers at lunch in Cafeteria. There will be two first grade lunch shifts. There will be the option to eat lunch outside. There will be no cohorting at recess, and masks will not be required during recess.
 - Nurse is requesting new families to get immunizations forms in as soon as possible.
 - K-2 will return to keeping iPads at school. Insurance will be required for 3-5 for ipads. You can pay for insurance through MyBucks.
 - Arrival and Dismissal: The blacktop areas in the front of the building are closed to any bike, foot or pet traffic during arrival and dismissal. Be sure to tell your child's teacher if he or she will be exiting out the front of the building on the north end (by the gyms) or on the south end (by the kindergarten wing) of the building. No one will be allowed to cross via the parking lot or bus lane.

- Meet the teacher: Please refrain from seeing previous teachers during this time.
- First day: Will have music outside for first day, but there will not be a red carpet.

- Motion to approve teacher grants of \$8,500 to start the year. Teachers will receive individual checks to help them buy supplies for their classrooms. Moved & 2nded by Ellen Reed & Kate Marquay **Motion Approved**
- Motion to approve \$9,125 budget for teacher grants: Moved & 2nd by Penni Garcia & Allen McCoy **Motion Approved**

Meeting Adjourned